

Thunderbird is a open source mailer developed by the Mozilla Foundation.

1. Install Thunderbird if it is not already installed. Thunderbird can be found on the UUPlus CD by clicking the Available mailers button or by downloading it from www.mozilla.org/products/thunderbird/.
2. Open Thunderbird. If you are opening Thunderbird for the first time, Thunderbird will begin the Account Wizard. Follow the instructions for creating a new account. Click [**Next**] to begin. Select "Email Account" and click [**Next**].
3. Type in your name and your email address and click [**Next**].
4. Make sure POP is checked and enter "localhost" for the incoming and outgoing mail sever and click [**Next**]. If another account already exists, the existing SMTP server will be used. You can modify the outgoing server settings following the setup of the account by going to the account settings menu. Please see step 11 for more details.
5. Type in your UUPlus account name for both the incoming and outgoing username. Your account name is what precedes the "@" symbol in your email address. Thunderbird should correctly guess your account name. Click [**Next**] to continue.
6. Enter an account name, and click [**Next**]. Note that this name does not affect UUPlus, rather it is used by Thunderbird to differentiate between multiple accounts.
7. Check "Download messages now" if you wish to check your messages as soon as setup is complete. If this is checked, make sure UUPlus is running.
8. You are now finished with the account wizard, click [**Finish**] to complete the account.
9. The first time you check your mail, Thunderbird will prompt you for your password. Check "Use Password Manager to remember this password." If you do not wish to enter your password in the future.
10. If you have multiple accounts with different outgoing mail servers, you will need to add a server in the account settings page. To do this, click [Tools] in the top menu bar and click [**Account Settings**]. The different accounts will be listed.

Select Outgoing (SMTP) and click [Advanced]. Click [Add] to add a server and enter the server name in the server name dialog box and click [**OK**] to close the window and [**OK**] again to close the advanced dialog box. Click on the [+] next to account you wish to edit. This will expand the options if they are not already expanded. Click on [**Server Settings**] and [**Advanced**]. From the drop down menu select the correct SMPT server and click [**OK**]. Click [**OK**] to complete the changes.